

EXHIBIT C

ANNUAL NOTIFICATION OF RIGHTS UNDER FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA) FOR THE 2010-2011 SCHOOL YEAR /NOTICE TO PARENTS AND GUARDIANS REGARDING THE DISCLOSURE OF STUDENT “DIRECTORY INFORMATION”

Overview: The Family Educational Rights and Privacy Act (FERPA), a federal law, affords parents, legally emancipated students, and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. These rights are briefly summarized below and are explained more fully in the Board’s Student Records Policy which is on file at the school and is available upon request:

1. The right to inspect and review the student’s education records within 45 days of the day RBCS receives a request for access. Parent(s)/guardian(s) or eligible students should submit to the Head of School a written request that identifies the record(s) they wish to inspect. The Head of School will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student’s education records that the parent(s)/guardian(s) or eligible student believes are inaccurate or misleading. Parent(s)/guardian(s) or eligible students may ask RBCS to amend a record that they believe is inaccurate or misleading. They should write the Head of School, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If RBCS decides not to amend the record as requested by the parent(s)/guardian(s) or eligible student, RBCS will notify the parent(s)/guardian(s) or eligible student of the decision and advise him/ her of the right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent(s)/guardian(s) or eligible student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to RBCS officials with legitimate educational interests. A RBCS official may include a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law unit personnel); a person serving on the Board; a person or company with whom RBCS has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); contractors, consultants, volunteers, and other outside service providers used by the school; or a parent or student serving on official committee, such as a disciplinary or grievance committee, or assisting another RBCS official in performing his/her tasks. A RBCS official has a legitimate educational interest if the official needs to review an education record in order to fulfill his/her professional responsibility. Upon request, RBCS discloses education records without consent to officials of another school, school district, school system, or institution of higher learning in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by RBCS to comply with the requirements of FERPA. The name and address of the office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue SW, Washington, D.C. 20202-4605

Directory Information: Directory information includes information contained in the educational record of a student, which is not considered harmful or an invasion of privacy if disclosed, so that it may be disclosed without prior parental consent, unless you have advised RBCS to the contrary in accordance with RBCS procedures. The primary purpose of directory information is to allow RBCS to include this type of information from your child's education records in certain school-related publications or notices.

As part of RBCS' annual notification under FERPA, we designate for the school year 2010-2011 the following types or categories of information as "directory information":

- Student Name
- Participation in officially recognized activities, clubs and sports
- Naming of Student to the Honor Roll, National Honor Society or as Valedictorian
- Address
- Telephone listing
- Weight and height of members of athletic teams
- Electronic Mail Address
- Photograph
- Video, Audio, or Film Images or Recordings
- Degrees, honors, awards received
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level
- The most recent educational agency or institution attended

Examples of how and where RBCS may disclose directory information include disclosing the directory information in the following, by way of example:

- Newsletters
- A playbill, showing student's role in a drama production
- The annual yearbook
- Honor Roll or other recognition lists
- Graduation programs
- Sports activity sheets, such as for wrestling, showing weight and height of team members
- Companies or outside organizations that manufacture class rings or yearbooks
- Newspapers or other news sources
- Class Lists
- Staff and/or Student Directories and/or listings
- School Website
- School Bulletin Boards
- Organizations conducting studies
- Institutions of Higher Learning requesting directory information

These examples are for illustration only and are not an exclusive list of the manner in which directory information may be disclosed. This notice provides you as a parent(s)/guardian(s) or eligible student with an opportunity to object in writing to any or all of those types of information that RBCS has designated as directory information. You have the right to refuse to permit the release by notifying RBCS in writing that you do not want any or all of those types of information to be designated as directory information for your child or yourself.

Please submit any refusal with the types of information you wish removed from the list of directory information and mail your written objections on or before **September 30, 2015** to the Head of School at: Russell Byers Charter School, 1911 Arch Street, Philadelphia, PA 19103-1403

Please note that an opt out of directory information disclosures does not prevent RBCS from identifying a student by name or from disclosing a student's electronic identifier or institutional e-mail address in class. The right to opt out of directory information disclosures does not include a right to remain anonymous in class, and may not be used to impede routine classroom communications and interactions, whether class is held in a specified physical location or on-line through electronic communications.

If you have any questions regarding this notice, please call or write Head of School at: Russell Byers Charter School, 1911 Arch Street, Philadelphia, PA 19103-1403 (215) 972-1700. **If you do not submit a written refusal on or before September 30, 2015 then the School may disclose directory information without your prior consent.**

Notice: The content of this notice has been written in straightforward, simple language. If a person does not understand any of this notice, he/she should ask the Head of School for an explanation. RBCS will arrange for an interpreter for parent(s)/guardian(s) with limited English proficiency. If a parent/guardian is deaf or blind or has no written language, RBCS will arrange for communications of this notice in the mode normally used by the parent/guardian (i.e. sign language, Braille, or oral communication). If a student has a disability, additional information is available in RBCS' Annual Public Notice of Special Education Services and Programs and Rights for Students with Disabilities.